

## **Padbury Parish Council**

Minutes of the Padbury Parish Council Meeting held on Tuesday 9<sup>th</sup> July 2024 at 7pm

Present: Councillors P Burton (Chairman), S Dickens, V Murray and D Barnes

Also present: P Molloy (Clerk)

- 22. Period of Public Participation – None**
- 23. Apologies –** Councillors F Morris, D Green and Buckinghamshire Councillor B Stanier.
- 24. Declarations of Interest – None**
- 25. Minutes**  
Members approved the minutes of the meeting of the Parish Council held on the 21<sup>st</sup> May 2024 as a correct record - PPC/01/24-25.
- 26. To receive updates from Buckinghamshire Councillors – None present.**
- 27. Sports Field, Play Area and Woodland**
- 27.1 Pavilion items: 1) Picnic table – Councillor Dickens will try and repair. 2) Cleaner – clerk in contact with a couple of companies, costs to be confirmed. 3) Ramp for double doors – Councillor Smith to advise. 4) Await quote for solar panels. 5) Air conditioning – Council agreed to book maintenance visit, cost £325 plus VAT. Councillor Burton to meet contractor. 6) Quotes required for roof repairs.
- 27.2 Members reviewed the Pavilion schedule of costs.
- 27.3 Access Path – Members agreed to try and obtain another quote.
- 27.4 Members discussed the request from the pre-school to use the pavilion for one hour a week during the morning in term time. Councillor Murray to advise they can have a taster session.
- 27.5 Play area & playing field – Annual inspection reports circulated and Members reviewed identified tasks and agreed items to be carried out. Councillors Dickens and Barnes agreed to cut back some of the low tree branches in the playground.
- 27.6 Woods – Members agreed to the annual inspection to take place during August, date to be agreed. Members noted scything course was cancelled. Concern raised over some of the area that Greener Padbury had cleared as have felled some living Ash trees. A letter to be sent raising the Council's concerns.
- 28. Planning**
- 28.1. Members reviewed the following new application:
- 24/00791/APP – Conversion of barn outbuilding with alterations and extensions to dwelling with allocated parking spaces and private amenity space – 7 Bennetts Close. Members agreed to oppose and comments to be made.
- 28.2. Members noted applications pending consideration and decisions made by Buckinghamshire Council, see list at end of these minutes.

- 28.3. Buckinghamshire Council's Planning Committee will be meeting on the 24<sup>th</sup> July, await confirmation if application 22/03695/AOP – outline application for up to 79 dwellings, will be on agenda. Councillor Burton will be attending and circulated note to be sent to members of the planning committee.
- 28.4. 22/03695/AOP Outline application for up to 79 dwellings – Councillor Burton provided update and reasons for appointing a planning consultant. Members agreed to appoint Stansgate Planning, costs approximately £1,500 plus expenses and VAT.

## 29. Finance

- 29.1. Members noted the balances of the bank accounts as at 30<sup>th</sup> June 2024 are:
- Barclays Community Current account ending 959 £15,856.25
  - Barclays savings account ending 970 £59,074.38
  - Barclays Millennium Wood account ending 198 £15,073.51
- 29.2. Members approved the following payments:
- P Molloy: £676.99 June net salary and expenses (floor paint, mobile top up and key cut).
  - HMRC: £7 PAYE for June. Cheque 102473.
  - R Gough: £62.50 Caretaker for June. Standing order.
  - M Jackson: £55 Securing the gate for June. Standing order.
  - NPower: £263.16 (£250.63 plus £12.53 VAT) Street lighting for May. Direct debit
  - NPower: £16.52 (£15.73 plus £0.79 VAT) Street lighting for May. Direct debit
  - M Tweed: £25 Pavilion cleaning for July
  - RLR Therapy: £50 Deposit refund for pavilion hire
- 29.3. Members noted the following income for June: £184.89 bank interest, £18.50 Padbury Football Club electricity, £110 pavilion hire including deposit and £6,922.41 S106 reimbursement.
- 29.4. Members approved the Receipts, Payments and Summary Report including budget/actuals as at 30<sup>th</sup> June 2024.
- 29.5. Members noted that the 2023-24 audit was submitted to the External Auditors on the 28<sup>th</sup> May. Some queries raised and have been dealt with.
- 29.6. Members to appoint a member (other than the Chairman) to review the bank reconciliations – Councillor Green agreed to do, but in his absence Councillor Murray undertook the review for this meeting.
- 29.7. Members reviewed and agreed the June bank statements.
- 29.8. Members agreed to a debit card being applied for and paperwork signed.

## 30. Other Parish Council Business

- 30.1. Right of way lease – Await response from Savills to our email dated 30<sup>th</sup> May.
- 30.2. Bench left in residents will to be placed in the playground – Await delivery.
- 30.3. Members reviewed and approved the following policies: Scheme of Delegation, Financial Regulations and Biodiversity policy. Volunteer needed to oversee biodiversity, agreed to add to next meeting agenda.
- 30.4. Padbury through the years book – Members agreed to print 50 copies, cost £380.
- 30.5. Members noted the clerk's annual review has been carried out.
- 30.6. Members noted that the insurance has been renewed.
- 30.7. Members agreed to the purchase/subscription of a new mobile phone, Councillor Burton advised costs.

- 30.8. Free defibrillator training – Clerk updated, Members agreed to be held at the pavilion. Clerk to arrange.
- 30.9. Members approved the renewal of the Microsoft subscription, cost £59.99.
- 30.10. Resident has raised concerns regarding parked cars on the junction of Main Street and Old End. Clerk provided update and is arranging to meet with local Police Community Support Officer as have also received complaints in other areas, Councillor Barnes to attend.

### **31. Funding**

- 31.1. Community Boards funding application submitted on the 17<sup>th</sup> June for the zip wire and springy.

### **32. Contracts and Similar Matters**

- 32.1 Devolved Services – Health and safety information circulated on the 3<sup>rd</sup> July, Members to review.

### **33. Meetings, Events and Training**

- 33.1. Community Boards Meeting – 26<sup>th</sup> September (online), Councillor Burton to attend
- 33.2. North Bucks Parishes Planning Consortium – 18<sup>th</sup> September (online), Councillor Green to attend.
- 33.3. Greener Padbury Group – 25<sup>th</sup> September, Councillor Murray to attend
- 33.4. Parish Liaison Meeting – 4<sup>th</sup> September (provisional), Councillor Burton to attend
- 33.5. Training – as details circulated. Listed Building and Conservation Areas – 14<sup>th</sup> October, 6.30pm online (Councillor Burton attending), Members approved cost of £50.

### **34. Maintenance/Environmental Issues**

- 34.1. Jobs around the village – Updated list circulated on the 2<sup>nd</sup> July. Members noted that we have two new volunteers.

### **35. Highways**

- 35.1. Traffic Calming Measures – Approximate funding required of £10,000 for additional road markings. Clerk to apply for funding via the HS2 Road Safety Fund.
- 35.2. Lower Way moving traffic enforcement camera – working on power supply this week.

### **36. Matters dealt with between meetings**

Nothing to report.

### **37. Dates of next meetings – Members noted:**

10<sup>th</sup> September, 10<sup>th</sup> December, 11<sup>th</sup> February, 15<sup>th</sup> April (to be confirmed) and 13<sup>th</sup> May (to be confirmed).

Meeting closed at 9.30pm

Signed.....Chairman / Date.....

Planning applications dealt with under delegated procedures:

- 24/01637/AGN – Erection of agricultural building – Folly Farm, Winslow Road. No objection.

Planning applications pending consideration by Buckinghamshire Council:

- 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road
- 22/03695/AOP – Outline application for up to 79 dwellings and associated works with all matters reserved except for access – Land North of A413

Planning decisions made by Buckinghamshire Council since the last meeting:

- 24/00143/APP - Householder application for detached single storey building at rear of dwelling to provide garage and garden store, remove silver birch tree and remove leylandii hedge to northeast boundary/new native species hedgerow planted to northeast boundary – Bennetts Farmhouse, Main Street. APPROVED
- 24/00867/APP – Householder application for install EV charging point to face of wall at rear of Bennetts Farmhouse - Bennetts Farmhouse, Main Street. APPROVED
- 24/00868/ALB – Listing building application for install EV charging point to face of wall at rear of Bennetts Farmhouse - Bennetts Farmhouse, Main Street. CONSENT GRANTED

List of payments paid between meetings:

- M Tweed: £37.50 – Pavilion cleaning for May
- GRB Building Services: £604.96 including VAT – Retention monies held for the kitchen
- P Molloy: £622.05 – Net May salary and expenses (refreshments for APM)
- HMRC: £7.20 – PAYE for May. Cheque 102472
- M Jackson: £55 – Securing the gate in May. Paid by standing order
- R Gough: £62.50 – Caretaker for May. Paid by standing order
- St Marys Church: £200 – For upkeep of churchyard
- Playsafety Ltd: £256.80 – Annual inspections of play areas
- Lynch Garden Services: £770 – May verge mowing and 4 cuts in the playground
- EON Next: £303.27 Pavilion electricity from 28<sup>th</sup> March to 31<sup>st</sup> May. Direct debit
- R Gough: £285 For mowing/strimming around the playing fields from 7<sup>th</sup> March to 7<sup>th</sup> June.
- Empire Landscapes Ltd: £5,052 including VAT For the works to the car park.
- R Gough: £50 – For painting the pavilion floor
- Phillips Print & Stationers: £236.55 – Padbury Pump June/July edition
- M Tweed: £25 – June cleaning of pavilion
- Heron Signs: £48 – New car park sign
- Lynch Garden Services: £530 June verge mowing and playground mowing 27<sup>th</sup> June